

25X1A

Approved For Release 2001/03/02 : CIA-RDP76-00183R000100110121-9

**CONFIDENTIAL**  
SECURITY INFORMATION

DIARY NOTES

ADD/A (Colonel White)

2 January 1952

1. Referred letter addressed to the Director from the Federal Government Accountants Association to the Comptroller for preparation of reply for DD/A's signature and for coordination with interested offices to determine CIA representation at a symposium on internal control to be held on 10 January 1952 in the Interior Department Auditorium.

25X1A6a 2. Made arrangements for Messrs. Wolf, [REDACTED] Peel and White to visit the [REDACTED] on Friday afternoon.

25X1A9a  
25X1A

3. At [REDACTED] invitation, agreed that Mr. [REDACTED] and I would meet with him and his division chiefs at 10:00 a.m. on Tuesday, 8 January, at which time administrative support problems will be discussed in some detail.

25X1A9a

4. Requested [REDACTED] to outline in writing for [REDACTED] his successor, and me a succinct statement of his duties.

25X1A9a  
25X1A9a

5. Arranged with Colonel Edwards to be oriented in I&S beginning tomorrow morning at 10:00 a.m.; will probably be there most of the day.

**CONFIDENTIAL**

Approved For Release 2001/03/02 : CIA-RDP76-00183R000100110121-9

~~SECRET~~  
SECURITY INFORMATION

DAILY DIARY

- 2 January 1952 -

1. Reported to Mr. Wolf for duty at which time we had a general discussion of my duties. Specific points covered were:

- a. The Director has now personally ~~disapproved~~ <sup>Prepared</sup> of a paper as to how the administrative setup is to operate; Mr. Wisner and Mr. Dulles are now discussing this. We will continue to operate as is until this matter is resolved.
- b. Mr. Wolf requested that I submit any items for the Director's Log at 1600 daily.
- c. I am to give Mr. Wolf a copy of my diary, bringing to his attention anything in which I have been involved and which I think he should know about. He indicated that he would like to have this the first thing each morning but that if it were an hour or two late it didn't matter.
- d. Mr. Wolf requested that I attend his Monday 1500 briefings by the Comptroller and his Wednesday 1500 briefings by the Security Officer.
- e. I was instructed to attend the Director's meeting with the Deputy Directors at 0930 each morning if the DD/A should be absent and also to attend the Director's weekly meeting with the Assistant Directors in his absence.
- f. Mr. Wolf gave me a brief diagram of the administrative organization of the Agency as it now is and suggested that I start my orientation with I&S first, Personnel second, Procurement third, General Counsel fourth, Comptroller fifth, and Chief, Medical Staff sixth. Following orientation in our own administrative offices, he suggested that I proceed with the covert side and from there on arrange it to suit my own desires and needs.
- g. Mr. Wolf requested that I investigate the present method of routing papers and other correspondence in the DD/A's Office and give him my recommendations sometime within the next two days.
- h. The DD/A also made me responsible for the new building plans and asked me to accept this as a number one priority among other things. In connection with the new building, Mr. Wolf has asked

Mr. Peel to prepare an estimate of the saving that he thinks we would accrue by being in one building. He has also asked Mr. Peel and [REDACTED] to prepare a time and motion study which he thinks should indicate that we would save a million dollars a year at least. [REDACTED] has also been asked to prepare an estimate of how close we can come to filling our needs with a [REDACTED] building in lieu of a [REDACTED] building.

25X1A9a

25X1A9a

25X1A

25X1A

2. Attended I&S briefing at 1500 in Mr. Wolf's office at which Colonel Edwards and [REDACTED] were both present. Colonel Edwards alerted the DD/A to the fact that there is some undercurrent in the CE outfit in OSO in that he thinks they have a feeling both here and abroad that I&S is trying to get into their business. Colonel Edwards doesn't think that there is any great likelihood of this coming to the front office. He was to see [REDACTED] at 1600 this afternoon to explain that I&S must overlap with them slightly but has no desire to encroach on their field. He will let us know if the discussion with [REDACTED] was not entirely satisfactory.

25X1A9a

25X1A

25X1A

3. Colonel Edwards plans to see General Davison tomorrow to iron out the obstacles that may be anticipated in General Davison's plan for his recruiters to interview certain previous employers of CIA applicants. Mr. Wolf advised Colonel Edwards that he had sent the paper which Colonel Edwards and General Davison had forwarded him concerning "establishing a training facility for semi-covert employees" to Larry Houston. Larry advised Mr. Wolf that the Civil Service Commission was initiating something similar which might serve our purpose and that they had actually introduced a bill to the Congress to accomplish this purpose. (I don't really understand that and will follow through on it later.)

25X1A5a1

5. I took the emergency plan succession list to Mr. Wolf. He told me that he would make some changes in the list as now written since Mr. Becker is shortly to be announced as DD/I and Mr. Stuart Hedden as Inspector.